

Date: 25 January 2017  
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## Vacancy Announcement for ITF Operations Technical Advisor in Libya

**Project:** Capacity Support of Libyan Center for Mine Action and Remnants of War in Securing and Eliminating Conventional Weapons in Libya  
**Position title:** ITF Lib MAC Operations Technical Advisor (ITF OPS TA)  
**Duty Station:** Janzour Tripoli, Libya  
**Duration:** 10 months (1 March 2017 – 31 December 2017)  
**Reporting line:** ITF Project Manager  
**Opening date:** 25 January 2017  
**Closing date:** 13 February 2017

### I. Background

ITF Enhancing Human Security (ITF) is humanitarian, non-profit organization devoted to the elimination of threats from mines, explosive remnants of war (ERW) and other at-risk weapons and ammunition, as well to building resilience of conflict-affected communities in South East Europe and other affected regions in the world.

ITF signed a Grant Agreement with the U.S. Department of State for the implementation of “Capacity Support of Libyan Center for Mine Action and Remnants of War in Securing and Eliminating Conventional Weapons in Libya” project. The project implementation period is from 1 January 2017 to 31 December 2017.

### 2. ITF Operations Technical Advisor in Libya

#### a. Task description:

Under direct supervision of the Head of ITF Implementation Office in Libya, ITF Operations Technical Advisor (OPS TA) will have the responsibility to assist in Libyan Mine Action Center (Lib MAC) capacity building/development for the effective and efficient implementation of the national Mine Action Programme. For this purpose OPS TA will identify specific capacity building requirements and define the skills needed for the different participating stakeholders. These activities will be implemented within ITF's Project “Capacity Support of Libyan Center for Mine Action and Remnants of War in Securing and Eliminating Conventional Weapons in Libya”. The position's main duties include (but are not limited to) the following:

- I. Work closely with country partners to establish the needs, determine requirements and existing country capacities for comprehensive project implementation.

2. Actively participate and facilitate all aspects of project implementation.
3. Provide oversight and technical advice to ITF HQ (Head of ITF Implementation Office in Libya).
4. Coordinate, manage, monitor and evaluate project activities undertaken in Libya.
5. Actively execute various trainings in the field of OPS for Lib MAC Employees.

**b. Working conditions:**

1. ITF OPS TA will be assigned to the position in ITF Implementation Office in Libya by ITF Enhancing Human Security for a period of ten (10) months tentatively starting on 1 March 2017.
2. ITF OPS TA will be the representative of ITF and will represent solely the interests of ITF in Libya.
3. ITF OPS TA obligations as well as remuneration and other benefits will be determined by negotiation process and listed in the contract between ITF (contracting authority) and ITF OPS TA (contractor). ITF OPS TA will receive payments on a monthly basis.
4. ITF OPS TA is expected to undertake assigned tasks within the work plan/terms of reference and under the supervision of the designated ITF Project Manager/ ITF Project Officer.

**c. Expected skills:**

1. 3–5 years of proven experience with National Mine Action Center or UN Mine Action Centre worldwide.
2. Excellent teamwork and interpersonal skills – working with managers, government officials and other stakeholders to identify project purpose, adjusting the operational plan of capacity building.
3. Computer literacy, in particular, experience using MS Office and IMSMA.
4. Strong ability to work in a multicultural and often insecure environment.
5. Proven team-building skills and leadership skills in challenging post-conflict environments.
6. Strong planning and organizing skills.
7. Strong analytical ability.
8. Excellent communication skills, both written and oral.
9. Physically fit and in good health.
10. Sound judgment and decision making ability.
11. Experience working in Libyan cultural environment would be considered an advantage.
12. Self-reliant and able to work independently under harsh conditions.
13. Experience living and working in volatile security situations.

**d. Academic Qualifications/Experience/Language**

1. Relevant High School/University Degree in Social/Political/Technical science or its equivalent acquired through experience.
2. 3–5 years of proven experience working in the field of Mine Action.
3. Completed EOD Level 3 Course, experience as instructor on EOD Courses would be an asset.
4. Fluency in English and excellent written communication and report writing skills, knowledge of Arabic language would be an asset.

**Interested candidates who meet the above-mentioned criteria are kindly requested to submit their CVs, proof of education (Academic Qualification as well as adequate Course Diploma) together with Motivation letter (not longer than one page) to [info@itf.si](mailto:info@itf.si) and [damir.dakovic@itf.si](mailto:damir.dakovic@itf.si) prior to the closing date (13 February 2017).**

**Please note that only shortlisted candidates will be contacted for interview.**