



Based on the donation earmarked for the project implementation “Purchase/Repairment of Equipment Designated for Kosovo Security Force” provided by United States of America - Office of Weapons Removal and Abatement in the U. S. Department of State’s Bureau of Political-Military Affairs through ITF Enhancing Human Security (ITF), ITF would like to announce the following:

## **INVITATION NOTICE FOR SUBMISSION OF OFFERS FOR PURCHASE OF EQUIPMENT DESIGNATED FOR KOSOVO SECURITY FORCE**

### **1. Publication reference:**

The Procurement of Equipment Designated for Kosovo Security Force

### **2. Procedure:**

Participation is open on equal terms for private business entities (companies)

### **3. Contracting Authority:**

ITF Enhancing Human Security (ITF)

### **4. Description of the Procurement of Equipment:**

Please find detailed description of equipment in question in Annex I

### **5. Eligibility and rules of origin**

Participation is open on equal terms for private business entities (companies).

Offeror shall not be considered eligible if: (Ethics Clauses)

1. Offeror is bankrupt, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
2. They are the subject of proceedings for a declaration of bankruptcy, for administration by the courts, for an arrangement with creditors or for any similar procedure provided for in national legislation or regulations;
3. They have been convicted of an offence concerning professional conduct by a judgment, which has the force of res judicata;
4. They have been convicted by final judgment of participating in a criminal organization, corruption, fraud or money laundering;
5. They are guilty of professional misconduct proven by any means, which the Contracting Authority can justify;
6. They have not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country where they are established; or have not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country where they are established;
7. They are guilty of serious misrepresentation in the supplying of the information required by the Contracting Authority as a condition of participation in the Invitation notice for submission of offers procedure.
8. They have been declared to be in serious breach of Contract for failure to comply with obligations in connection with another Contract with the same Contracting Authority or another Contract financed by community funds.

### **6. General terms**

- The currency of donation is the United States Dollars (USD), therefore prices of the offers should be expressed in USD. **The offers should include delivery/transportation to the**

**Kosovo Security Force, EOD COMPANY, FSK-Kazerma"Lidhja e Prizerenit", Street-"Ukë Bytyqi Nr.2", Prizeren 20 000, Kosovo\***. The Contracting Authority reserves the right to select the best Tenderer for each/separate type of equipment and final selection will be made based on the funds available for the project.

- The Tender and all correspondence and documents related to the Tender exchanged by the Tenderer and the Contracting Authority shall be written in English, which is the language of procedure for this tender. Also, all correspondence for payments including pro-forma invoice invoices, and final payment certificates shall be sent to the Contracting Authority in English or local language with English translation.
- This Invitation notice for submission of offers is governed by the laws of the Republic of Slovenia.
- Tenderer shall bear all costs associated with the preparation and submission of his Offer. In no case the Contracting Authority will be responsible or liable for such costs, regardless of the process or results of the Invitation notice for submission of offers procedure.
- In case the Tenderer acts as a party in a joint venture or a consortium of tenderers, the contract shall be enclosed (i.e. a Partnership Agreement) stipulating how the public contract awarded within this procurement procedure will be executed, specifying, in particular, the leading partner authorized to assume from the Contracting Authority obligations, instructions, and possibly payments on behalf of and for the account of all the partners, and the share and type of services to be performed by each individual partner. The Agreement shall clearly stipulate that in relation to the Contracting Authority, all the partners are jointly and severally liable for the entire obligation and each part of it.

#### **7. Sealing and marking of Offers**

The original of the offer shall be typewritten or written in indelible ink and signed by a person or persons authorized to sign on behalf of the Tenderer using the Form of Tender provided in Annex 2.

Tenderer shall seal the offer in an envelope or package. Please, clearly mark the envelope as follows:

#### **The Procurement of Equipment Designated for Kosovo Security Force.**

#### **Not to be opened before the Offers opening session.**

If the outer envelope is not sealed and marked as required, the Contracting Authority will assume no responsibility for the misplacement or premature opening of the Offer.

#### **8. Evaluation of proposals**

Acceptable offers will be evaluated by the Contracting Authority using the least price, minimum requirement criterion. Only the Tenderer of the winning offer will be informed in written form.

#### **9. POC's**

Please direct procedural questions regarding this Invitation to:

Ms Urša Marinšek Šrot

Mail: [Ursa.Marinsek-Srot@itf-fund.si](mailto:Ursa.Marinsek-Srot@itf-fund.si).

Phone number.: +38614796592 or +38614796580

#### **10. Tender validity**

The Tenders offer prices shall be valid for period of minimum 90 (ninety) days after the deadline for submission of Tender.

#### **11. Performance guarantee**

The successful Tenderer will be required to enter into a Contract Agreement in a Form accepted for the Contracting Authority.

**11. Deadline for submission of offers**

The sealed Offers must be received by registered mail or in person, by **ITF Enhancing Human Security, Zabriv 12, 1292 Ig, Slovenia/EU** on **Friday, 14 November 2014** at 12:00 (local time). Any offer received after this deadline will not be considered for further evaluation.

**12. Deadline for delivery/transportation**


Purchased equipment must be delivered no latest by January 2015.

*\*This designation is without prejudice to positions on status, and is in line with UNSCR 1244 and the ICJ opinion on the Kosovo declaration of independence.*




**Annex I: List of Equipment Designated for Kosovo Security Force**

| Nr | Designation of material | Specificity  | Unit  | Quantity | Photografy  |
|----|-------------------------|--|-------|----------|---|
| 1  | BAGS FOR EQUIPMENTS     | <p>Bag for carrying deminers personal equipments.</p> <p>Blackness.</p> <p>Size: 60 x 35 x 40 cm</p> | piece | 100      |    |
| 2  | Protective Knee         | Consisting of cotton material, wrapped in boiled plastic   | piece | 250      |   |
| 3  | Hand Saw                | Size: 30cm   | piece | 250      |  |

|   |   |  |       |       |   |
|---|---|--|-------|-------|---|
| 4 | The large Saw                           | Size: 55cm   | piece | 100   |    |
| 5 | wooden hammers<br>and rubber<br>hammers | Size: 12x6cm   | piece | 50+50 |    |
| 6 | Shovel                                  | Size: 20cm   | piece | 150   |   |
| 7 | Small scissors for<br>grass             |  | piece | 150   |  |
| 8 | Scissors                                | For pruning  | piece | 150   |  |
| 9 | The Larger Scissors<br>for pruning      | Two pronged for<br>cutting wattle (shrubs)<br><br>Length 40 - 50cm | piece | 150   |  |

|           |                                   |  |              |            |   |
|-----------|-----------------------------------|--|--------------|------------|---|
| <b>10</b> | <b>Ax</b>                         | <b>Size: 40-50 cm</b><br><b>Used in the field need</b> | <b>piece</b> | <b>20</b>  |  |
| <b>11</b> | <b>Black Rubber buckets black</b> | <b>For carrying equipments.</b>                        | <b>piece</b> | <b>80</b>  |   |
| <b>12</b> | <b>Plastic cones</b>              | <b>for marking</b>                                     | <b>piece</b> | <b>200</b> |   |

### Batteries

| <b>Nr</b> | <b>Designation of material</b>      | <b>Specificity</b>   | <b>Unit</b>  | <b>Quantity</b> | <b>Photografy</b>   |
|-----------|-------------------------------------|--|--------------|-----------------|---|
| <b>1</b>  | <b>Recharge Batteries</b>           | <b>For Locator</b><br><b>9 Volt recharge</b><br><b>Type of battery: Alkaline</b>   | <b>piece</b> | <b>400</b>      |   |
| <b>2</b>  | <b>Recharge Batteries</b>           | <b>For Detectors 1.5Volt</b><br><b>type battery: Alkaline</b><br><b>Battery capacity: 7,800 A-h</b><br><b>Type: refill</b> | <b>piece</b> | <b>400</b>      |  |
| <b>3</b>  | <b>Batteries of Motorola GP 340</b> |  | <b>piece</b> | <b>30</b>       |  |

**Annex II: FORM OF PROPOSAL**

**PROPOSAL FOR PARTICIPATION IN THE PROCUREMENT FOR PURCHASE OF EQUIPMENT DESIGNATED FOR KOSOVO SECURITY FORCE**

**Date and Place:** \_\_\_\_\_

**1 SUBMITTED by**

| <b>Name of Tenderer</b> | <b>Nationality</b> |
|-------------------------|--------------------|
|                         |                    |

**2 CONTACT PERSON (for this proposal)**

|                     |  |
|---------------------|--|
| <b>Name</b>         |  |
| <b>Organization</b> |  |
| <b>Address</b>      |  |
| <b>Telephone</b>    |  |
| <b>Fax</b>          |  |
| <b>e-mail</b>       |  |

We, the undersigned, hereby declare that:

1. This Proposal is valid for a period of **90 days** from the proposal submission deadline;
2. We agree to abide by the ethics Clauses in the Invitation notice for submission of offers and, in particular, have no potential conflict of interests or any relation with other candidates or other parties in this procedure at the time of the submission of this application;
3. We will inform the Contracting Authority immediately if there is any change in the above circumstances at any stage during the implementation of the contract. We also fully recognize and accept that any inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this and other contracts funded by the Contracting Authority.

Name and first name: [.....]

Duly authorized to sign this Offer on behalf of:

[..... ]

Place and date: [.....]

Stamp of the Organization/Legal entity:

This Invitation for submission of offers includes the following annexes:

**[*Numbered list of annexes with titles*]**