



Based on Article 19 of Statute of ITF Enhancing Human Security (ITF), ITF would like to announce the following:

**WORKS PROCUREMENT NOTICE FOR  
EXECUTION OF MONITORING AND QUALITY CONTROL WORKS AND SERVICES ON  
DEMINE, TECHNICAL SURVEY PROJECTS AND CLUSTER MUNITIONS/BATTLE AREA  
CLEARANCE PROJECTS**

**1. Publication reference:**

**ITF-M&QA-01-04/13**

**2. Procedure:**

Open Tender Procedure for Commercial Companies and Non-governmental Organizations

**3. Contracting Authority:**

ITF Enhancing Human Security (ITF)

**4. Description of the contracts:**

Execution of Monitoring and Quality Control Works on following contracts:

1. Contract ITF-M&QA-01/13 in the area of Bosnia and Herzegovina for the period from 01.10.2013 until 01.10.2015.
2. Contract ITF-M&QA-02/13 in the area of Croatia for the period from 01.10.2013 until 01.10.2015.
3. Contract ITF-M&QA-03/13 in the area of Serbia for the period from 01.10.2013 until 01.10.2015.
4. Contract ITF-M&QA-04/13 in the area of Kosovo\* for the period from 01.10.2013 until 01.10.2015.

*\*This designation is without prejudice to positions on status, and is in line with UNSCR 1244 and the ICJ opinion on the Kosovo declaration of independence.*

**5. Eligibility and rules of origin**

Tender Participation is open on equal terms as divided and described per contracts to commercial companies and non-governmental organizations, international and national, which possess the accreditation for monitoring and quality control of demining, technical survey and cluster munitions/battle area clearance projects, valid for the time of the planned start and finish of the works, issued by Mine Action Centre of country where works will be implemented, and are eligible to participate on Tender, reference No.: ITF-M&QA-01-04/13.

***The company/organization is obliged to register and obtain DUNS number at <https://iupdate.dnb.com/iUpdate/mainlaunchpage.htm> before applying for this tender.***

***The company's principals/officials must not be on the Specially Designated Nationals List (SDN) - <http://www.treasury.gov/ofac/downloads/t11sdn.pdf> - of the U.S. Treasury Office of Foreign Assets Control (OFAC). The tenderer itself is responsible to check the SDN list.***

**6. Number of tenders**

For each contract a separate Tender shall be submitted. Eligible Tenderers may participate on all four Contracts.

**7. Tender validity**

Tenders shall be valid for period of minimum 60 (sixty) days after the deadline for submission of Tender.

**8. How to obtain the tender dossier**

Interested eligible Tenderer(s) may purchase the Tender documents for the projects at the ITF office in Sarajevo (Bosnia and Herzegovina) from **Tuesday, 17 September 2013** from 12:00 hours, and in following days. Tenders must be submitted using standard Tender form included in the Tender dossier, of which format and instructions must be strictly observed.

The cost of the Tender documentation in the amount of 200,00 KM or 102,26 EUR is to be paid only to the ITF Implementation office Sarajevo, account No. **161 000 000 000 0011** at Raiffeisen Bank d.d., Sarajevo-Bosnia and Herzegovina - reference number for KM **502021000-030000475-**

1 or for EUR **502022000-030000475-1**, with indicated name of the Company/Organization and the Tender number, for which documentation is being purchased.

Upon receipt of evidence on effected payment of the cost for Tender documentation, the Tenderer will be provided with Tender documentation at the premises of the ITF Implementation Office in Bosnia and Herzegovina (Sarajevo) in person.

**9. Deadline for submission of tenders**

The sealed Tenders shall be delivered by registered mail or in person, to **ITF Enhancing Human Security, Zabriv 12, 1292 Ig, Slovenia/EU** by **Monday, 30 September 2013** at 16:00 (local time). Any tender received after this deadline will not be considered.