



Based on the donation earmarked for the projects of Conventional Weapons Destruction and Physical Security and Stockpile Management in Albania, provided by the United States of America U.S. Department of State – Federal Assistance Award Grant #S-PMWRA 24CA0041 through ITF Enhancing Human Security (ITF), ITF would like to announce the following:

**INVITATION FOR SUBMISSION OF OFFERS
FOR
THE CONSTRUCTION WORKS OF THE TEMPORARY STORAGE FACILITY FOR
COLLECTED SALW IN ALBANIA**

1. Publication reference:

ITF-01/26-CWD/PSSM-ALB-USA

2. Procedure:

Open Invitation Procedure for Albanian Licensed Commercial Companies

3. Contracting Authority:

ITF Enhancing Human Security (ITF)

4. Description of the contract:

The Contractor shall perform all works necessary for the complete construction, testing, commissioning, and handover of the Temporary Storage Facility for Collected SALW (*included in *Documentation with instructions for offer preparation – Dossier, available upon request*).

The proposal should comprise of the detailed operational technical construction plan and detailed financial offer.

5. Eligibility and rules of origin

Participation is open on equal terms as described to Albanian licensed construction commercial companies, international and national, which are registered to perform related activities and possess all required licence(s) and all other relevant permissions to perform the required activities, issued by the relevant national bodies, and as per Donor's specific decision.

The company/organization shall have successfully completed as Prime or Sub-Contractor, at least 1 project of the same nature/amount/complexity comparable to the description in point 4 over the last 3 years, supported by the document(s)/confirmation(s) by the relevant institution(s)/organization(s) (reference confirmation(s) – signed and stamped).

The company/organization is obliged to register and obtain UEI – Unique Entity ID at <https://www.gsa.gov/about-us/organization/federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/iae-systems-information-kit/unique-entity-identifier-update> before applying for this Invitation for submission of offers.

The company's principals/officials must be searched through the System for Award Management – SAM.gov – which may be accessed through the following link <https://www.sam.gov/portal/public/SAM/>. The offeror itself is responsible to check the SAM.gov.

Donor's specific conditions and requirements must be taken into consideration and fulfilled at all related administrative procedures.

Offeror shall not be considered eligible if: (Ethics Clauses)

1. Offeror is bankrupt, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
2. They are the subject of proceedings for a declaration of bankruptcy, for administration by the courts, for an arrangement with creditors or for any similar procedure provided for in national legislation or regulations;
3. They have been convicted of an offence concerning professional conduct by a judgment, which has the force of res judicata;
4. They have been convicted by final judgment of participating in a criminal organization, corruption, fraud or money laundering;
5. They are guilty of professional misconduct proven by any means, which the Contracting Authority can justify;
6. They have not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country where they are established; or have not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country where they are established;
7. They are guilty of serious misrepresentation in the supplying of the information required by the Contracting Authority as a condition of participation in the Invitation notice for submission of offers procedure.
8. They have been declared to be in serious breach of Contract for failure to comply with obligations in connection with another Contract with the same Contracting Authority or another Contract financed by community funds.

Donor's specific conditions and requirements must be taken into consideration and fulfilled at all related administrative procedures.

6. General terms

The offer shall be signed by a person, or persons authorized to sign on behalf of the offeror using the Form provided in Annex 1 of the Dossier.

The currency of donation is the United States Dollars (USD), therefore prices of the offers should be expressed in USD and should not include VAT.

The Contracting Authority reserves the right to the final selection based on the funds available for the procurement and other specific requirements.

The Offer and all correspondence and documents related to this procedure exchanged by the Offeror and the Contracting Authority shall be written in English, which is the language of this procedure. Also, all correspondence for payments including pro-forma invoice invoices, and final payment certificates shall be sent to the Contracting Authority in English or local language with English translation.

This Invitation notice for submission of offers is governed by the laws of the Republic of Slovenia.

Offeror shall bear all costs associated with the preparation and submission of its Offer. In no case will the Contracting Authority be responsible or liable for such costs, regardless of the process or results of the Invitation notice for submission of offers procedure.

7. Validity and guarantee

Offer shall be valid for period of minimum 90 (ninety) days after the deadline for submission of Offer and must be accompanied by an Offer Guarantee in the amount of 500,00 USD. The guarantee shall be valid for a period up to and including minimum 90 (ninety) days after the deadline for submission of Offer. This guarantee will be released to unsuccessful Offeror(s) once the procedure has been completed and to the successful Offeror upon signature of the contract by all parties.

8. Performance guarantees

The successful Offeror will be asked to provide a performance guarantee of 10 % of the amount of the contract at the signing of the contract. Performance guarantee shall be valid for a minimum of 120 days after the works completion deadline (based on the date of the contract signing). If the selected Offeror fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the Offeror, which has submitted the second best admissible Offer.

9. Information meeting and/or site visit to inspect the project location

Site visit to inspect the project location with potential Offerors is mandatory and will be organized, according to schedule/plan of inspection as set within *documentation with instructions for offer preparation - dossier*.

10. How to obtain the dossier

Interested eligible Offeror(s) may request the dossier from **Tuesday, 14 July 2026** from 12:00 hours, and in following days, contact Urša Marinšek Šrot at email address Ursa.Marinsek-Srot@itf.si. Offers must be submitted using the prescribed forms included in the dossier, of which the format and instructions must be strictly observed.

11. Deadline for submission of offers

The Offers shall be delivered by email to email address Ursa.Marinsek-Srot@itf.si. no later by **Monday, 17 August 2026 at 12:00 hrs** (CET time). Any offer received after this deadline will not be considered.

12. Deadline for completion

All work including inspection, certification and hand-over must be completed at the latest by **31 May 2027**.