



Based on the donation earmarked for the projects of Technical Survey (TS) in Republic of Serbia, donated by Governments of Republic of Serbia, Republic of Korea and United States of America through ITF Enhancing Human Security (ITF), ITF would like to announce the following:

**INVITATION FOR SUBMISSION OF OFFERS
FOR
EXECUTION OF TECHNICAL SURVEY (TS) WORKS IN THE REPUBLIC OF SERBIA**

1. Publication reference:

ITF-01/23-TS-SRB-SRB/ROK/USA-NMI

2. Procedure:

Open Procedure for Commercial Companies and Non-governmental Organizations

3. Contracting Authority:

ITF Enhancing Human Security (ITF)

4. Description of the contracts:

Execution of **Technical Survey** works on the following contract:

ITF-01/23-TS-SRB-SRB/ROK/USA-NMI

CONTRACT	MACROLOCATION	MICROLOCATION	MACS SURVEY NUMBER	SURFACE	OFFER GUARANTEE
ITF-01/23-TS-SRB-SRB/ROK/USA-NMI	Bujanovac	Bujanovac North / Đorđevac - 1	0240/20-1/22	122.200	2.500,00 EUR
	TOTAL	1		122.200	

5. Eligibility and rules of origin

Participation is open on equal terms for commercial companies and non-governmental organizations, international and national, which possess the valid Accreditation required for performing the Technical Survey operations in Serbia issued by the Ministry of Internal Affairs of Republic of Serbia – and as per Donors’s specific decision.

The company/organization should get familiar with and must fulfill all general and specific conditions to perform the related activities in the territory of the Republic of Serbia.

The company/organization shall have completed as main contractor or have been involved as a subcontractor on project(s) of at least double the amount/nature/complexity comparable to the works described in point 4. of this invitation for submission of offers over the last 3 years. All its key personnel shall have at least 2 years of adequate experience and written proven qualifications relevant to works of a similar nature to the project(s) indicated in the table above.

The company/organization is obliged to register and obtain UEI – Unique Entity ID at <https://www.gsa.gov/about-us/organization/federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/iae-systems-information-kit/unique-entity-identifier-update> before applying for this Invitation for submission of offers.

The company's principals/officials must be searched through the System for Award Management – SAM.gov – which may be accessed through the following link <https://www.sam.gov/portal/public/SAM/>. The offeror itself is responsible to check the SAM.gov.

Donor's specific conditions and requirements shall be taken into consideration at all procedures.

6. Number of offers

For each contract a separate offer shall be submitted. The Offeror may participate with only one offer for the same Contract. Submission or participation by Offeror with more than one offer (either as a prime and a sub-contractor) for a Contract will result in the disqualification of Offeror as a prime contractor for that Contract in which the party is involved.

7. Validity and guarantee

Offers shall be valid for period of minimum 60 (sixty) days after the deadline for submission and must be accompanied by a guarantee (values of the guarantee is shown in the above table) for the contract. The guarantee for each contract shall be valid for a period up to and including minimum 60 (sixty) days after the deadline for submission of Offers. This guarantee will be released to unsuccessful Offeror(s) once the selection procedure has been completed and to the successful Offeror(s) upon signature of the contract by all parties.

8. Performance guarantees

The successful Offeror will be asked to provide a performance guarantee of 10 % of the amount of the contract at the signing of the contract. Performance guarantee shall be valid for a minimum of 180 days after signing of the contract. If the selected Offeror fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the Offeror, which has submitted the second best admissible offer.

9. Information meeting and/or site visit

Visit to location with potential Offerors will be organized, according to schedule/plan of site visit as set within *documentation with instructions for offer preparation - dossier*, with Mine Action Centre of Serbia and ITF representatives.

10. How to obtain the dossier

Interested eligible Offeror(s) may purchase the dossier at the ITF Representative Office in Bosnia and Herzegovina or at the ITF Headquarters in Slovenia, from **Friday, 01 September 2023** from 12:00 hours, and in the following days. Offers must be submitted using standard offer form included in the dossier, of which format and instructions must be strictly observed.

The cost of the dossier in the amount of 200,00 BAM or 102,26 EUR is to be paid only to the ITF Representative Office in Bosnia and Herzegovina, account No. **161 000 000 000 0011** at Raiffeisen Bank d.d., Sarajevo-Bosnia and Herzegovina - reference number for BAM **502021000-030000475-1** and for **EUR IBAN: BA391611000000876647**, **SWIFT: RZBABA2S**, with indicated name of the Company/Organization and the Invitation number, for which dossier is being purchased.

Upon receipt of evidence on effected payment of the cost for the dossier, the Offeror will be provided with the dossier at the premises of the ITF Representative Office in Bosnia and Herzegovina or ITF Headquarters in Slovenia in person or via email.

11. Deadline for submission of Offers

The sealed Offers shall be delivered by registered mail or in person, to **ITF Enhancing Human Security, Trg republike 3, 1000 Ljubljana, Slovenia/EU** by **Friday, 15 September 2023 at 12:00 hrs** (local time). Any offer received after this deadline will not be considered.

12. Deadline for completion of works

All works on the project under this Invitation must be completed at the latest by **30 November 2023**.