



Based on the donation earmarked for the implementation of ITF projects, donated by the Republic of Korea and Republic of Slovenia through ITF Enhancing Human Security (ITF), ITF would like to announce the following:

### **INVITATION NOTICE FOR SUBMISSION OF OFFERS FOR PURCHASE OF EQUIPMENT FOR THE HOSPITAL IN BETHLEHEM - HARMALAH**

#### **1. Publication reference:**

The procurement of material and equipment for the Hospital in Bethlehem - Harmalah

#### **2. Procedure:**

Participation is open on equal terms for private business entities (companies)

#### **3. Contracting Authority (ITF):**

ITF Enhancing Human Security (ITF)

#### **4. Description of the Procurement of Material and Equipment:**

Please find detailed description of the material and equipment in Annex I

#### **5. Eligibility and rules of origin**

Participation is open on equal terms for private business entities (companies).

Offeror shall not be considered eligible if:

1. Offeror is bankrupt, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
2. They are the subject of proceedings for a declaration of bankruptcy, for administration by the courts, for an arrangement with creditors or for any similar procedure provided for in national legislation or regulations;
3. They have been convicted of an offence concerning professional conduct by a judgment, which has the force of res judicata;
4. They have been convicted by final judgment of participating in a criminal organization, corruption, fraud or money laundering;
5. They are guilty of professional misconduct proven by any means, which the Contracting Authority can justify;
6. They have not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country where they are established; or have not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country where they are established;
7. They are guilty of serious misrepresentation in the supplying of the information required by the Contracting Authority as a condition of participation in the Invitation notice for submission of offers procedure.
8. They have been declared to be in serious breach of Contract for failure to comply with obligations in connection with another Contract with the same Contracting Authority or another Contract financed by community funds.

Offeror shall certify by an affidavit statement (Form of Affidavit Statement – Annex II) signed by their representative to the Contracting Authority that none of the situations detailed in Sub-Clauses 1 to 8 inclusive above applies to them.

If it is determined that the above statements are not accurate the Offeror agrees that the offer will be declared inadmissible by Contracting Authority, and as such rejected as administratively non-compliant. Such rejection applies to and can occur at any stage of the offer selection process, contract signing and/or during implementation of the project works.

## 6. General terms

- The offer shall be signed by a person or persons authorized to sign on behalf of the offeror using the Form provided in Annex III.
- The currency of donation is the United States Dollars (USD), therefore prices of the offer should be expressed in USD. The prices should be stated without and with VAT. The material and equipment must be delivered to the Hospital in Bethlehem (Harmalah) and the transportation costs must be included in the final price presented in the offer.
- The Contracting Authority (ITF) reserves the right to select the best Offeror for each/separate type and item of equipment, final selection will be made based on the funds available for the project. Offerors can present the offer containing all items, or only specific item from the list of the equipment indicated in Annex I.
- The warranty period for all items should be at least one year. Warranty periods must be clearly indicated in the offer. Samples of certain items might be requested.
- The offeror in the offered technical specification must indicate a guaranty deadline and warranty for the spare parts.
- The offeror will include in the offer copies of original documents indicating source of item, manufacturer's name and country of origin.
- In the offer shall be clearly indicated the cost for installation of equipment and training for handling the equipment.
- The Offer and all correspondence and documents related to this invitation for submission of offers exchanged by the Offeror and the Contracting Authority (ITF) shall be written in English, which is the language of procedure for this procedure. Also, all correspondence for payments including pro-forma invoice invoices, and final payment certificates shall be sent to the Contracting Authority (ITF) in English or local language with English translation.
- This Invitation notice for submission of offers is governed by the laws of the Republic of Slovenia.
- The offeror shall bear all costs associated with the preparation and submission of his Offer. In no case the Contracting Authority (ITF) will be responsible or liable for such costs, regardless of the process or results of the Invitation notice for submission of offers procedure.
- In case the Offeror acts as a party in a joint venture or a consortium of offerors, the contract shall be enclosed (i.e. a Partnership Agreement) stipulating how the public contract awarded within this procurement procedure will be executed, specifying, in particular, the leading partner authorized to assume from the Contracting Authority (ITF) obligations, instructions, and possibly payments on behalf of and for the account of all the partners, and the share and type of services to be performed by each individual partner. The Agreement shall clearly stipulate that in relation to the Contracting Authority (ITF), all the partners are jointly and severally liable for the entire obligation and each part of it.

## **7. Evaluation of proposals**

Acceptable offers will be evaluated by the Contracting Authority applying the criteria of technical suitability, lowest price, and delivery deadline. The Contracting Authority (ITF) using the lowest price, minimum requirement criterion, will evaluate acceptable offers. All offerors will be notified in written form selected by Contracting Authority (ITF).

## **8. POC's**

Please direct procedural questions regarding this Invitation to:

Ms. Urša Marinšek Šrot

Mail: [Ursa.Marinsek-Srot@itf.si](mailto:Ursa.Marinsek-Srot@itf.si)

Phone number: +38612518597 or +38612518580

and for technical questions related to the equipment to:

Ms. Nataša Uršič

Mail: [Natasa.Ursic@itf.si](mailto:Natasa.Ursic@itf.si)

Phone number.: +38612518591 or +38612518580

## **11. Offer validity**

The offer prices shall be valid for period of minimum 90 (ninety) days after the deadline for submission of Offer.

## **9. Contract Agreement**

The successful offeror will be required to enter into a Contract Agreement in a Form accepted for the Contracting Authority (ITF).

## **10. Deadline for submission of offers**

The offers must be received by ITF Enhancing Human Security, at email E-mail: [Ursa.Marinsek-Srot@itf.si](mailto:Ursa.Marinsek-Srot@itf.si) no later than **Friday, 23 June 2023 at 12:00 hrs**. Any offer received after this deadline will not be considered for further evaluation.

## **11. Deadline for delivery/transportation**

Purchased material and equipment must be delivered to the Hospital in Bethlehem (Harmalah) no latest by 15 September 2023.

## **Annex I: List of the equipment**

**Annex I:**

No.	Items	Qt.
1.	Combination Electrotherapy with Ultrasound and with laser	1
2.	Shockwave therapy	1
3.	Digital Massage Gun	2
4.	Digital massage TENS	1

The offeror will provide for each equipment separately the information of the manufacturer and the origin.

**Annex II:**

**FORM OF AFFIDAVIT STATEMENT**

With moral and legal responsibilities, I can confirm that:

- 1. \_\_\_\_\_ (Name of the Company) are not bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- 2. \_\_\_\_\_ (Name of the Company) are not the subject of proceedings for a declaration of bankruptcy, for winding-up, for administration by the courts, for an arrangement with creditors or for any similar procedure provided for in national legislation or regulations;
- 3. \_\_\_\_\_ (Name of the Company) have not been convicted of an offence concerning professional conduct by a judgment which has the force of *res judicata*;
- 4. \_\_\_\_\_ (Name of the Company) have not been convicted of participating in a criminal organization, corruption, fraud or money laundering;
- 5. \_\_\_\_\_ (Name of the Company) are not guilty of grave professional misconduct proven by any means which the Contracting Authority can justify;
- 6. \_\_\_\_\_ (Name of the Company/Organization) have fulfilled obligations relating to the payment of taxes and social security contributions in accordance with the legal provisions of the country where they are established;
- 7. \_\_\_\_\_ (Name of the Company/Organization) they are not guilty of serious misrepresentation in supplying the information required by the Contracting Authority as a condition of participation in an invitation for submission of offer;
- 8. \_\_\_\_\_ (Name of the Company/Organization) have not been declared to be in serious breach of contract for failure to comply with obligations in connection with another contract with the same Contracting Authority or another contract financed with Community funds;

If it is determined that the above statements are not accurate we agree that the offer may be declared inadmissible by Contracting Authority, as administrative noncompliant.

Name and Surname: \_\_\_\_\_

Duly authorized to sign this offer:

Signature:

[.....]

Place and date:

Stamp of the Company

Annex III: FORM OF OFFER

**PROPOSAL FOR PARTICIPATION IN THE PROCUREMENT OF EQUIPMENT DESIGNATED FOR THE HOSPITAL IN BETHLEHEM (HARMALAH)**

**1 SUBMITTED by**

Name of Offeror	Nationality

**2 CONTACT PERSON (for this proposal)**

<b>Name</b>	
<b>Company</b>	
<b>Address</b>	
<b>Telephone</b>	
<b>Fax</b>	
<b>e-mail</b>	

We, the undersigned, hereby declare that:

1. We have examined and accept in full the content of the Invitation notice for submission of offers for purchase of material for the Hospital in Bethlehem – Harmalah. We hereby accept without reserve or restriction and in their entirety its provisions.
2. This Proposal is valid for a period of **90 days** from the proposal submission deadline;
3. We agree to abide by the ethics Clauses in the Invitation notice for submission of offers and, in particular, have no potential conflict of interests or any relation with other candidates or other parties in this procedure at the time of the submission of this application;
4. We will inform the Contracting Authority (ITF) immediately if there is any change in the above circumstances at any stage during the implementation of the contract. We also fully recognize and accept that any inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this and other contracts funded by the Contracting Authority (ITF).

Name and first name: [.....]

Duly authorized to sign this Offer on behalf of:

[.....]

Place and date: [.....]

Stamp of the Legal entity:

This Invitation for submission of offers includes the following annexes:

[Numbered list of annexes with titles]

