



Based on the donation provided by the United States of America U.S. Department of State – Federal Assistance Award Grant # 22GR0011 through ITF Enhancing Human Security (ITF), ITF would like to announce the following:

**INVITATION NOTICE FOR SUBMISSION OF OFFERS  
FOR PURCHASE OF  
EIGHT (8) 4-WHEEL DRIVE (4X4) VEHICLES AND TWO (2) CROSSOVER SUV  
DESIGNATED FOR  
THE LEBANON MINE ACTION CENTRE (LMAC)**

**1. Publication reference:**

The Purchase of eight (8) 4-wheel drive (4X4) vehicles and two (2) crossover SUV vehicles designated for the Lebanon Mine Action Centre (LMAC)

**2. Procedure:**

Participation is open on equal terms for private business entities (companies)

**3. Contracting Authority:**

ITF Enhancing Human Security (ITF)

**4. Description of the Procurement of Equipment:**

Please find the description vehicles in Annex I

**5. Eligibility and rules of origin**

Participation is open on equal terms for private business entities (companies).

Offeror shall not be considered eligible if: (Ethics Clauses)

1. Offeror is bankrupt, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
2. They are the subject of proceedings for a declaration of bankruptcy, for administration by the courts, for an arrangement with creditors or for any similar procedure provided for in national legislation or regulations;
3. They have been convicted of an offence concerning professional conduct by a judgment, which has the force of res judicata;
4. They have been convicted by final judgment of participating in a criminal organization, corruption, fraud or money laundering;
5. They are guilty of professional misconduct proven by any means, which the Contracting Authority can justify;
6. They have not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country where they are established; or have not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country where they are established;
7. They are guilty of serious misrepresentation in the supplying of the information required by the Contracting Authority as a condition of participation in the Invitation notice for submission of offers procedure.
8. They have been declared to be in serious breach of Contract for failure to comply with obligations in connection with another Contract with the same Contracting Authority or another Contract financed by community funds.

**6. General terms**

- The offer shall be signed by a person or persons authorized to sign on behalf of the offeror using the Form provided in Annex II.

- The currency of donation is the United States Dollars (USD), therefore prices of the offers should be expressed in USD and should not include VAT (i.e. VAT should be stated separately).
- The Lebanon Mine Action Centre (LMAC) is acting as the recipient in this Invitation notice for the submission of offers.
- The Contracting Authority reserves the right to the final selection based on the funds available for the procurement and other specific requirements.
- Offeror in offered technical specification must indicate guaranty deadline.
- The Offer and all correspondence and documents related to this procedure exchanged by the Offeror and the Contracting Authority shall be written in English, which is the language of this procedure. Also, all correspondence for payments including pro-forma invoice invoices, and final payment certificates shall be sent to the Contracting Authority in English or local language with English translation.
- This Invitation notice for submission of offers is governed by the laws of the Republic of Slovenia.
- Offeror shall bear all costs associated with the preparation and submission of its Offer. In no case the Contracting Authority will be responsible or liable for such costs, regardless of the process or results of the Invitation notice for submission of offers procedure.
- The vehicles must be U.S. manufactured, meaning that to be considered as being produced in the U.S., goods must be manufactured in the U.S. and at least 50% of the cost of their components must come from the U.S.

## 7. Evaluation of Offers

Acceptable offers will be evaluated by the Contracting Authority applying the criteria of technical suitability, lowest price and delivery deadline.

The offeror may be asked to provide the offered vehicles (or a similar / equal of the same model) for test or in-person inspection prior to final decision – if so requested.

## 8. Point of contact

Please direct procedural and technical questions (if any) regarding this Invitation to:

Ms. Urša Marinšek Šrot

E-mail: [Ursa.Marinsek-Srot@itf.si](mailto:Ursa.Marinsek-Srot@itf.si)

## 9. Offer validity

The offered prices shall be valid for period of minimum 90 (ninety) days after the deadline for submission of offers.

## 10. Contract Agreement

The successful offeror will be required to enter into a Contract Agreement in a Form accepted for the Contracting Authority. Prior to Agreement signing selected offeror will be asked to register and obtain UEI – Unique Entity ID at <https://www.gsa.gov/about-us/organization/federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/iae-systems-information-kit/unique-entity-identifier-update>.

The company's principals/officials must be searched through the System for Award Management – SAM.gov – which may be accessed through the following link <https://sam.gov/search/>. The offeror itself is responsible to check SAM.gov.

## 11. Deadline for submission of offers

The offers must be received by **ITF Enhancing Human Security, at email E-mail: Ursa.Marinsek-Srot@itf.si** no later than **Friday, 13 January 2023**. Any offer received after this deadline will not be considered for further evaluation.

**12. Deadline for delivery/availability**

Offered vehicles should be provided, delivered or be available soonest possible or optimally by 30 September 2023.

**Annex I: 4X4 VEHICLE AND CROSSOVER SUV**

<i>Description (minimal requirements) – four wheel drive (4X4) vehicle and crossover SUV vehicle</i>	<i>Quantity</i>
4X4 VEHICLE 1. 4-wheel drive 2. Benzine engine 3. Navigation 4. Automatic gear transmission 5. 3+2 seats 6. Black color	<b>8</b>
CROSSOVER SUV 1. 4-wheel drive 2. Benzine engine 3. Navigation 4. Automatic gear transmission 5. 5+2 seats 6. Black color	<b>2</b>
Essential spare parts of the pickup: 1. 4 front lights (2 left 2 right) 2. 4 backlights (2 left 2 right) 3. 4 side mirrors (2 left 2 right) 4. 8 oil filters 5. 8 air filters	

**Annex II: FORM OF OFFER**

**THE PURCHASE OF EIGHT (8) 4-WHEEL DRIVE (4X4) VEHICLES AND TWO (2) CROSSOVER SUV VEHICLES DESIGNATED FOR THE LEBANON MINE ACTION CENTRE (LMAC)**

**Date and Place:** \_\_\_\_\_

**1 SUBMITTED by**

Name of Offeror	Nationality

**2 CONTACT PERSON (for this offer)**

<b>Name</b>	
<b>Organization</b>	
<b>Address</b>	
<b>Telephone</b>	
<b>Fax</b>	
<b>e-mail</b>	

We, the undersigned, hereby declare that:

1. This Offer is valid for a period of **90 days** from the offer submission deadline;
2. The vehicles are U.S. manufactured (to be considered as being produced in the U.S., goods must be manufactured in the U.S. and at least 50% of the cost of their components must come from the U.S.);
3. We agree to abide by the ethics Clauses in the Invitation notice for submission of offers and, in particular, have no potential conflict of interests or any relation with other candidates or other parties in this procedure at the time of the submission of this offer;
4. We will inform the Contracting Authority immediately if there is any change in the above circumstances at any stage during the implementation of the contract. We also fully recognize and accept that any inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this and other contracts funded by the Contracting Authority.

Name and first name: [.....]

Duly authorized to sign this Offer on behalf of:

[.....]

Place and date: [.....]

Stamp of the Organization/Legal entity:

This Invitation for submission of offers includes the following annexes:

*[Numbered list of annexes with titles]*