

Based on Article 19 of Statute of ITF Enhancing Human Security (ITF), ITF would like to announce the following:

**INVITATION FOR SUBMISSION OF OFFERS FOR
EXECUTION OF MONITORING AND QUALITY CONTROL WORKS AND
SERVICES IN THE REGION OF SOUTH-EASTERN EUROPE (SEE)**

1. Publication reference:

ITF-M&QA-01-03/22

2. Procedure:

Open Procedure for Commercial Companies and Non-governmental Organizations

3. Contracting Authority:

ITF Enhancing Human Security (ITF)

4. Description of the contracts:

Execution of Monitoring and Quality Control Works on the following contracts:

1. Contract ITF-M&QA-01/22 in the area of Bosnia and Herzegovina for the period from 01.01.2022 until 31.12.2023.
2. Contract ITF-M&QA-02/22 in the area of Serbia for the period from 01.01.2022 until 31.12.2023.
3. Contract ITF-M&QA-03/22 in the area of Montenegro for the period from 01.01.2022 until 31.12.2023.

5. Eligibility and rules of origin

Participation is open on equal terms as divided and described per contracts to commercial companies and non-governmental organizations, international and national, which possess the accreditation for monitoring and quality control of demining, technical survey, cluster munitions clearance, battle area clearance, land release, valid for the time of the planned start and finish of the works, issued by responsible in-country Ministry/Mine Action Centre where works will be implemented, and are eligible to participate in this offer selection procedure, reference No.: ITF-M&QA-01-03/22.

The company/organization is obliged to register and obtain UEI – Unique Entity ID (former DUNS number) at <https://www.gsa.gov/about-us/organization/federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/iae-systems-information-kit/unique-entity-identifier-update> before applying for this Invitation for submission of offers.

The company's principals/officials must be searched through the System for Award Management – SAM.gov – which may be accessed through the following link <https://www.sam.gov/portal/public/SAM/> . The offeror itself is responsible to check the SAM.gov.

Donor's specific conditions and requirements shall be taken into consideration at all procedure.

6. Number of offers

For each contract a separate Offer shall be submitted. Eligible Offerors may participate on all three Contracts.

7. Offer validity

Offers shall be valid for period of minimum 60 (sixty) days after the deadline for submission of Offer.

8. How to obtain the Dossier

Interested eligible Offeror(s) may purchase the Dossier at the ITF Representative Office in Bosnia and Herzegovina from **Thursday, 26 May 2022** from 12:00 hours, and in following days. Offers must be submitted using standard Offer form included in the Dossier, of which format and instructions must be strictly observed.

The cost of the Offer documentation in the amount of 200,00 KM or 102,26 EUR is to be paid only to the ITF Implementation office Sarajevo, account No. 161 000 000 000 0011 at Raiffeisen Bank d.d., Sarajevo-Bosnia and Herzegovina - reference number for KM 502021000-030000475-1 and for EUR IBAN: BA391611000000876647, SWIFT: RZBABA2S, with indicated name of the Company/Organization and the Offer number, for which documentation is being purchased. Upon receipt of evidence on effected payment of the cost for Dossier, the Offeror will be provided with the Dossier at the premises of the ITF Representative Office in Bosnia and Herzegovina in person.

9. Deadline for submission of Offers

The sealed Offers shall be delivered by registered mail or in person, to **ITF Enhancing Human Security, Trg republike 3, 1000 Ljubljana, Slovenia/EU** before 12:00 hours, **on Thursday, 30 June 2022**. Any offer received after this deadline will not be considered in ITF offer selection procedure.