



Based on the donations earmarked for the project of Technical Survey (TS) in Bosnia and Herzegovina, donated by Municipality of Busovača and United States of America through ITF Enhancing Human Security (ITF), ITF would like to announce the following:

**INVITATION FOR SUBMISSION OF OFFERS
FOR
EXECUTION OF TECHNICAL SURVEY (TS) WORKS
IN BOSNIA AND HERZEGOVINA**

1. Publication reference:

ITF-01/19-TS-BH-BUS/USA

2. Procedure:

Open Offer Selection Procedure for Commercial Companies and Non-governmental Organizations

3. Contracting Authority:

ITF Enhancing Human Security (ITF)

4. Description of the projects:

Execution of **Technical Survey** works on following project:

ITF-01/19-TS-BH-BUS/USA

CONTRACT	MACROLOCATION OF THE PROJECT	MICROLOCATION OF THE PROJECT	MAC SURVEY NUMBER	ENTITY	SURFACE	GUARANTEE VALUE (USD)
ITF-01/19-TS-BH-BUS/USA						
ITF-01/19-TS-BH-BUS/USA	Busovača	Solakovići – Brize 1	6119	FBiH	45.336	
					45.336	1.000,00 USD
ITF-01/19-TS-BH-BUS/USA	TOTAL TS	1			45.336	

5. Eligibility and rules of origin

Participation is open on equal terms for commercial companies and non-governmental organizations, international and national, which possess the accreditation for humanitarian mine clearance and technical survey in Bosnia and Herzegovina issued by Ministry of Civil Affairs-Demining Commission – and as per Donor specific decision.

The company/organization shall have completed as main contractor or have been involved as a subcontractor on project(s) of at least double the amount/nature/complexity comparable to the works indicated in the table above over the last 3 years. All its key personnel shall have at least 2 years of adequate experience and written proven qualifications relevant to works of a similar nature to the project(s) indicated in the table above.

The company/organization is obliged to register and obtain DUNS number at <https://iupdate.dnb.com/iUpdate/mainlaunchpage.htm> and SAM registration at <https://www.sam.gov/index.html/#1> before the submission of offer.

The company's principals/officials must not be on the Specially Designated Nationals List (SDN) - <http://www.treasury.gov/ofac/downloads/t11sdn.pdf> - of the U.S. Treasury Office of Foreign Assets Control (OFAC). The offeror itself is responsible to check the SDN list.

Donor's specific conditions and requirements shall be taken into consideration at all stages of this procedure.

6. Number of offers

For each contract a separate offer shall be submitted. The Offeror may participate with only one offer for the same Contract. Submission or participation by Offeror with more than one offer (either as a prime and a sub-contractor) for a Contract will result in the disqualification of Offeror as a prime contractor for that Contract in which the party is involved.

7. Offer validity and offer guarantee

Offers shall be valid for period of minimum 60 (sixty) days after the deadline for submission and must be accompanied by the offer guarantee - values of the offer guarantee are shown in the above table. The offer guarantee for each project shall be valid for a period up to and including minimum 60 (sixty) days after the deadline for submission of Offers. This guarantee will be released to unsuccessful Offeror(s) once the selection procedure has been completed and to the successful Offeror(s) upon signature of the contract by all parties.

8. Performance guarantees

The successful Offeror will be asked to provide a performance guarantee of 10 % of the amount of the contract at the signing of the contract. Performance guarantee shall be valid for a minimum of 180 days after signing of the contract. If the selected Offeror fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the Offeror, which has submitted the second best admissible offer.

9. Information meeting and/or site visit

Visit to location with potential Offerors will be organized, according to schedule/plan of site visit as set within *documentation with instructions for offer preparation - dossier*, with BHMIC and ITF representatives.

10. How to obtain the dossier

Interested eligible Offeror(s) may purchase the dossier at the ITF office in Sarajevo (Bosnia and Herzegovina) from **Wednesday, 25 September 2019** from 12:00 hours, and in following days. Offers must be submitted using standard offer form included in the dossier, of which format and instructions must be strictly observed.

The cost of the dossier in the amount of 200,00 BAM or 102,26 EUR is to be paid only to the ITF Representative Office in Bosnia and Herzegovina, account No. **161 000 000 000 0011** at Raiffeisen Bank d.d., Sarajevo, Bosnia and Herzegovina - reference number for KM **502021000-030000475-1** and for **EUR IBAN: BA391611000000876647**, **SWIFT: RZBABA2S**, with indicated name of the Company/Organization and the Invitation number, for which documentation is being purchased.

Upon receipt of evidence on effected payment of the cost for the dossier, the Offeror will be provided with the dossier at the premises of the ITF Representative Office in Bosnia and Herzegovina or ITF Headquarters in Slovenia in person or via email.

11. Deadline for submission of Offers

The sealed Offers shall be delivered by registered mail or in person, to **ITF Enhancing Human Security, Trg republike 3, 1000 Ljubljana, Slovenia / EU** by **Monday, 21 October 2019 at 12:00 hrs** (local time). Any offer received after this deadline will not be considered.

12. Deadline for completion of works

All works on the projects under this Invitation must be completed at the latest by **31 March 2020**.