



Based on the grant agreement signed by The OPEC Fund for International Development – OFID and ITF Enhancing Human Security (ITF), ITF would like to announce the following:

INVITATION NOTICE FOR SUBMISSION OF OFFERS FOR PURCHASE OF MATERIAL AND CONSUMABLES FOR THE HOSPITAL IN BETHLEHEM - HARMALAH

1. Publication reference:

The procurement of material and consumables for the Hospital in Bethlehem - Harmalah

2. Procedure:

Participation is open on equal terms for private business entities (companies)

3. Contracting Authority (ITF):

ITF Enhancing Human Security (ITF)

4. Description of the Procurement of Equipment:

Please find detailed description of the material and consumables in Annex I

5. Eligibility and rules of origin

Participation is open on equal terms for private business entities (companies).

Tenderer shall not be considered eligible if:

1. Tenderer is bankrupt, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
2. They are the subject of proceedings for a declaration of bankruptcy, for administration by the courts, for an arrangement with creditors or for any similar procedure provided for in national legislation or regulations;
3. They have been convicted of an offence concerning professional conduct by a judgment, which has the force of *res judicata*;
4. They have been convicted by final judgment of participating in a criminal organization, corruption, fraud or money laundering;
5. They are guilty of professional misconduct proven by any means, which the Contracting Authority can justify;
6. They have not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country where they are established; or have not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country where they are established;
7. They are guilty of serious misrepresentation in the supplying of the information required by the Contracting Authority as a condition of participation in the Invitation notice for submission of offers procedure.
8. They have been declared to be in serious breach of Contract for failure to comply with obligations in connection with another Contract with the same Contracting Authority or another Contract financed by community funds.

Tenderers shall certify by an affidavit statement (Form of Affidavit Statement – Annex II) signed by their representative to the Contracting Authority that none of the situations detailed in Sub-Clauses 1 to 8 inclusive above applies to them.

If it is determined that the above statements are not accurate the Tenderer agrees that the offer will be declared inadmissible by Contracting Authority, and as such rejected as administratively non-compliant. Such rejection applies to and can occur at any stage of the tender selection process, contract signing and/or during implementation of the project works.

6. General terms

- The currency of donation is the United States Dollars (USD), therefore prices of the offer should be expressed in USD and should include VAT. The equipment must be delivered to the Palestine Hospital, Bethlehem (Harmalah) and the transportation costs must be included in the final price presented in the offer. The Contracting Authority (ITF) reserves the right to select the best Tenderer for each/separate type of material and consumables and final selection will be made based on the funds available for the project.
- The warranty period for all items should be at least one year. Samples of certain items might be requested.
- The Tender and all correspondence and documents related to the Tender exchanged by the Tenderer and the Contracting Authority (ITF) shall be written in English, which is the language of procedure for this tender. Also, all correspondence for payments including pro-forma invoice invoices, and final payment certificates shall be sent to the Contracting Authority (ITF) in English or local language with English translation.
- This Invitation notice for submission of offers is governed by the laws of the Republic of Slovenia.
- Tenderer shall bear all costs associated with the preparation and submission of his Offer. In no case the Contracting Authority (ITF) will be responsible or liable for such costs, regardless of the process or results of the Invitation notice for submission of offers procedure.
- In case the Tenderer acts as a party in a joint venture or a consortium of tenderers, the contract shall be enclosed (i.e. a Partnership Agreement) stipulating how the public contract awarded within this procurement procedure will be executed, specifying, in particular, the leading partner authorized to assume from the Contracting Authority (ITF) obligations, instructions, and possibly payments on behalf of and for the account of all the partners, and the share and type of services to be performed by each individual partner. The Agreement shall clearly stipulate that in relation to the Contracting Authority (ITF), all the partners are jointly and severally liable for the entire obligation and each part of it.

7. Sealing and marking of Offers

The original offer shall be typewritten or written in indelible ink and signed by a person or persons authorized to sign on behalf of the Tenderer using the Form of Tender provided in Annex III.

Tenderer shall seal the offer in an envelope or package. Please, clearly mark the envelope as follows:

“The procurement of material and consumables for the Palestine Hospital, Bethlehem (Harmalah).”

“Not to be opened before the Offers opening session.”

If the outer envelope is not sealed and marked as required, the Contracting Authority (ITF) will assume no responsibility for the misplacement or premature opening of the Offer.

8. Evaluation of proposals

The Contracting Authority (ITF) using the lowest price, minimum requirement criterion, will evaluate acceptable offers. All tenderers will be notified in written form selected by Contracting Authority (ITF).

9. Appeal procedure

Un-successful tenderer can complain to the decision of the Evaluation commission in writing in 7 calendar days after receipt of the notification on unsuccessful tender and until the deadline written in the notification. The Appeal has to be addressed to the chairperson of the Evaluation commission and has to be sent with registered mail or be delivered personally. The confirmation of payment in amount of 400 EUR or equivalent in local currency has to be enclosed to the Appeal. The payment has to be made on the ITF account - SI56 02922 0051268569, SWIFT BIC: LJBASI2X, NOVA LJUBLJANSKA BANKA D.D., Ljubljana, Trg republike 2, 1520 Ljubljana, Slovenia. In the case of justified Appeal, the amount will be returned to the tenderer. The chairperson, if the Appeal was sent in the prescribed deadline and if the confirmation of the payment is enclosed, sends the answer on the Appeal latest in 7 calendar days after the receipt of the Appeal. If not satisfied by the response to their Appeal, the Tenderer can submit a new Appeal within 7 calendar days upon receipt of the answer to the first Appeal, which is to be addressed to the ITF Director and has to be sent with registered mail or be delivered personally. In the answer of the chairperson of the Evaluation Commission the exact deadline for the submission of the appeals to the director has to be specified. The director is obliged to answer on the appeal in 10 calendar days after the receipt of the Appeal. The answer of the director is final and there are no other legal means to be undertaken. The Appeal submitted within a deadline and with required enclosure shall cause the temporary halt to of the realization of the Contract on which the Appeal is directed to.

10. POC's

Please direct procedural questions regarding this Invitation to:

Ms. Urša Marinšek Šrot

Mail: Ursa.Marinsek-Srot@itf.si

Phone number: +38614796597 or +38614796580

and for technical questions related to the equipment to:

Ms. Nataša Uršič

Mail: Natasa.Ursic@itf.si

Phone number.: +38614796571 or +38614796580

11. Tender validity

The Tenders offer prices shall be valid for period of minimum 90 (ninety) days after the deadline for submission of Tender.

12. Contract Agreement

The successful tenderer will be required to enter into a Contract Agreement in a Form accepted for the Contracting Authority (ITF).

13. Deadline for submission of offers

ITF Enhancing Human Security, Zabrva 12, 1292, Slovenia, EU must receive the sealed Offers, no later than **Friday, 13 July 2018**. Any offer received after this deadline will not be considered for further evaluation.

14. Deadline for delivery/transportation

Purchased material must be delivered no latest by **30 November 2018**.

Annex I: List of materials and consumables

PLEASE NOTE: FOR DETAILED SPECIFICATIONS, INTERESTED COMPANIES SHOULD CONTACT CONTRACTING AUTHORITY (ITF) ON EMAIL: Ursa.Marinsek-Srot@itf.si OR Natasa.Ursic@itf.si.

Item No	Item Description	unit	Type	Qty	Total Qty
1	SACH foot for children with Toes, L14, L15, L16 , L17	pc	4	1	4
2	SACH foot for children with Toes, R14 , R15 , R16 , R17	pc	4	1	4
3	SACH foot for children with Toes, L18 , L19 , L20 , L21	pc	4	1	4
4	SACH foot for children with Toes ,R18, R19 , R20, R21	pc	4	1	4
5	SACH foot with toes , L22 & R22	pc	2	1	2
6	SACH foot with toes , L23 , L24 , R23 , R24	pc	4	2	8
7	SACH foot with toes , L 25, L26 , L27 & R25 , R26, R27	pc	6	3	18
8	SACH foot with toes , L28 , L29, L30 & R28, R29, R30	pc	6	2	12
9	Single axis foot with toes ,R24 & L24	pc	2	3	6
10	Single axis foot with toes ,R25 & L 25	pc	2	3	6
11	Single axis foot with toes ,R26 & L26	pc	2	3	6
12	Single axis foot with toes ,R27 & L27	pc	2	4	8
13	Single axis foot with toes ,R28 & L28	pc	2	2	4
14	SACH Foot Adapter complete with screw, (stanless stail)	pc	1	15	15
15	Single Axies foot Adapter, size 22-25 cm (stanless stail)	pc	1	10	10
16	Single Axies foot Adapter, size 26-30 cm (stanless stail)	pc	1	10	10
17	Connection plate	pc	1	10	10
18	Connection cap	pc	1	10	10

19	Tube clamp adapter, (stanless stail)	pc	1	20	20
20	Tube adapter, (stanless stail)	pc	1	20	20
21	Tube clamp adapter, Movable, (stanless stail)	pc	1	2	2
22	Tube clamp adapter, with Pyromid head, (stanless stail)	pc	1	2	2
23	Double adapter, stanless stail, Height, 70 mm	pc	1	2	2
24	Double adapter, stanless stail, Height, 80 mm	pc	1	2	2
25	Double adapter, Double Pyromid head, stanless stail, Height 32mm	pc	1	2	2
26	Socket adapter with pyramid Adapter, stanless stail	pc	1	10	10
27	Socket adapter with pyramid reciver, rotatable, stanless stail	pc	1	10	10
28	Lamination anchor with pyramid adapter (four short legs)	pc	1	10	10
29	Lamination anchor with pyramid receiver, rotatable, stanless steel	pc	1	10	10
30	Lamination anchor with pyramid adapter, rotatable	pc	1	10	10
31	Modular single Axies hip joint with internal extention assist,stanless steel	pc	1	2	2
32	Modular single Axies Knee joint with Lock and extention assist, stanless steel	pc	1	3	3
33	Modular single Axies Knee joint with extention assist and protective sleeve, S.S	pc	1	2	2
34	Modular Polysentric Knee joint (Habermann with integeated extention assist), S.S	pc	1	3	3
35	Modular Polysentric Knee joint with Hydraulic swing phase control, S.S	pc	1	3	3
36	Modular Polysentric Knee joint for knee disarticulation with hydraulic swing phase control, S.S	pc	1	2	2
37	Rotation adapter	pc	1	2	2
38	Shuttle Lock with pyramid adapter for BK, S.S	pc	1	10	10

39	Shuttle Lock with adjustment screw for AK, S.S	pc	1	10	10
40	Shuttel (Clutch) lock complete with lamination anchor, S.S	pc	1	10	10
41	Shuttel Lanyard system lock complete set	pc	1	10	10
42	Foam cover, R44 cm & L44cm	pc	2	10	20
43	Foam cover, R55 cm & L55 cm	pc	2	10	20
44	Foam cover , R34 cm & L34 cm	pc	2	10	20
45	Foam cover BK (block)	pc	2	30	60
46	Nylon cosmetic stockings, skin color AK	pc	1	40	40
47	Nylon cosmetic stockings, skin color BK	pc	1	40	40
48	Valve set suspansion system complete with tube	pc	1	10	10
49	Silicon liner for AK with distell connector thickness, 3 mm, sizes: 320 mm, 340 mm, 360 mm, 380 mm, 400 mm, 420 mm, 450mm, 500 mm, 550 mm	pc	9	6	54
50	Silicon gel liner for BK with distell connector thickness 3 mm, sizes: 200 mm, 220 mm, 235 mm, 250 mm, 265 mm, 280 mm, 300 mm , 320 mm,340 mm 360 mm, 380 mm, 400 mm	pc	12	6	72
51	Cotton Residual limb sock, size 20	pc	1	15	15
52	Cotton Residual limb sock, size 30	pc	1	15	15
53	Cotton Residual limb sock, size 40	pc	1	15	15
54	Cotton Residual limb sock, size 50	pc	1	15	15
55	Cotton Residual limb sock, size 60	pc	1	15	15
56	Residual limb Wall sock,size 20	pc	1	10	10
57	Residual limb Wall sock, size 25	pc	1	10	10
58	Residual limb Wall sock, size 35	pc	1	10	10
59	Residual limb Wall sock, size 40	pc	1	10	10
60	Plaster of paris size 10 cm	pc	1	200	200
61	Plaster of paris size 15 cm	pc	1	200	200

62	Plaster of paris size 20 cm	pc	1	200	200
63	Elastic bandage skin color size 10	pc	1	10	10
64	Elastic bandage skin color size 12	pc	1	10	10
65	Pedilen impression foam, foot area 305*140mm	pc	1	50	50
66	Elastic Knee belt, different sizes	pc	1	30	30
67	Orthocryl Lamination Resin 80:20	pc	1	3	3
68	Orthocryl Sealing Resin	pc	1	1	1
69	Hardener for Pedilen	pc	1	2	2
70	Hardener powder 0.15 for limatiation resin 80:20	pc	1	20	20
71	Pedilen Rigid foam(4.6) , 200 kg	pc	1	1	1
72	Pedilen Rigid foam(4.6) , 600 kg	pc	1	1	1
73	Perlon Stockinette , 6 white	pc	1	3	3
74	Perlon Stockinette , 8 white	pc	1	3	3
75	Perlon Stockinette , 10 white	pc	1	3	3
76	Perlon Stockinette , 12 white	pc	1	3	3
77	Perlon Stockinette , 15 white	pc	1	3	3
78	Perlon Stockinette , 20 white	pc	1	2	2
79	Perlon Stockinette , 25 white	pc	1	1	1
80	Perlon Stockinette , 30 white	pc	1	1	1
81	Fiberglass Stockinette 6	pc	1	1	1
82	Fiberglass Stockinette 8	pc	1	1	1
83	Fiberglass Stockinette 10	pc	1	1	1
84	Fiberglass Stockinette15	pc	1	1	1
85	Fiberglass Stockinette20	pc	1	1	1
86	Fiberglass Stockinette25	pc	1	1	1
87	Carbon ud Stockinette 5*20 ,	pc	1	3	3

88	Carbon ud Stockinette 5 *40 ,	pc	1	3	3
89	Carbon ud Stockinette 5 *100 ,	pc	1	3	3
90	Carbon ud Stockinette 5 *150 ,	pc	1	3	3
91	PVA bag, dimension(4*11*60)	pc	1	2	2
92	PVA bag, dimension(5*19*70)	pc	1	2	2
93	PVA bag, dimension(5*19*100)	pc	1	2	2
94	PVA bag, dimension(5*26*100)	pc	1	2	2
95	PVA bag, dimension(5*30*100)	pc	1	2	2
96	PVA bag, dimension(5*36*100)	pc	1	2	2
97	PVA bag, dimension(5*19*130)	pc	1	2	2
98	PVA bag, dimension(5*22*130)	pc	1	2	2
99	PVA bag, dimension(5*26*1130)	pc	1	2	2
100	Carbon – fiber Cloth, black	pc	1	2	2
101	Plaster of paris (25 kg)	sack	1	10	10
102	Color for lamination resin), skin color 1 kg	pc	1	2	2
103	Long Leg brase (swiss lock), complete components, S.S ,R20	pc	1	2	2
104	Long Leg brase (swiss lock), complete components, S.S ,L20	pc	1	2	2
105	Long Leg brase (ring lock), complete components , S.S ,R20	pc	1	2	2
106	Long Leg brase (ring lock), complete components, S.S ,L20	pc	1	2	2
107	Short Leg brase, free motions, complete components, S.S ,R20	pc	1	3	3
108	Short Leg brase, free motions, complete components, S.S ,L20	pc	1	3	3
109	Short Leg brase, with spring, complete components, S.S ,L20	pc	1	3	3
110	Short Leg brase, with spring, complete components, S.S ,R20	pc	1	3	3

111	Polyethylene 3 mm	pc	1	8	8
112	Polyethylene 4 mm	pc	1	5	5
113	Polyethylene 5 mm	pc	1	3	3
114	Polyethylene 2 mm	pc	1	4	4
115	Polyethylene 6 mm	pc	1	2	2
116	Polypropolyene 3 mm	pc	1	8	8
117	Polypropolyene 4 mm	pc	1	5	5
118	Polypropolyene 5 mm	pc	1	3	3
119	Polypropolyene 6 mm	pc	1	2	2
120	Plastazote, 2 skin color	pc	1	5	5
121	Plastazote, 3 skin color	pc	1	5	5
122	Plastazote, 4 skin color	pc	1	3	3
123	Natural lather, thikness 3 mm	pc	1	50	50
124	Natural lather, thikness 1.5 mm	pc	1	50	50
125	Adhesive spray for cloth	pc	1	3	3
126	Thermolyn rigid for fabrication test socket (400*400)mm, thickness 18 mm	pc	1	30	30
127	Dennis browne brace	pc	1	40	40
128	Open shoes for dennis browne, size 13-20	pc	8	5	40
129	Hook-loop closure with plastic loop and clip 25 mm, caucasion color	pc	1	200	200
130	Hook-loop closure with plastic loop and clip 50 mm, caucasion color	pc	1	200	200
131	Cotton stockinette 6	pc	1	2	2
132	Cotton stockinette 8	pc	1	2	2
133	Cotton stockinette 10	pc	1	2	2
134	Cotton stockinette 12	pc	1	2	2
135	Cotton stockinette 15	pc	1	2	2
136	Cotton stockinette 20	pc	1	2	2

137	AK casting brims - Ischial containment, all sizes, R 36-64	pc	22	1	22
138	AK casting brims - Ischial containment, all sizes, L 36-64	pc	22	1	22
139	Sach foot adapter with screw for children	pc	1	4	4
140	Tube adapter for children	pc	1	4	4
141	Tube clamp adapter for child	pc	1	4	4
142	Socket adapter BK for Child rotatable polyaramid receiver	pc	1	2	2
143	Socket adapter AK for Child rotatable polyaramid receiver	pc	1	2	2
144	Polycentric knee joint for child	pc	1	1	1
145	Foam cover AK for child	pc	1	2	2
146	Cosmetic stock irritant AK for child	pc	1	5	5
147	Dur Aluminum sheet Metal 2	pc	1	2	2
148	Dur Aluminum sheet Metal 3	pc	1	2	2
149	Iron Rivet Galvanized, flat head 4 mm*25mm , (500)pc	set	1	1	1
150	Copper rivet 4 mm*25mm (500) ,pc	set	1	1	1
151	Stainless steel rivet 4 mm*25mm (500) ,pc	set	1	1	1
152	Speed rivet nickel plated, head Diameter 10mm (500) ,pc	set	1	1	1
153	Open ended brass speed Rivet, Nickel Plated , head Diameter 11 mm (500) ,pc	set	1	1	1
154	Stud screw , brass, nickel plated , thread M 4mm (6*6,5*5,5) pc 20	set	1	1	1
155	Stud plexidur (4mm*10mm*3mm), (20) pc	set	1	1	1
156	Suspension rosette includes 3 holes for riveting , thread M4 , diameter 21,5 (100) pc	set	1	1	1
157	Rivet buckle nickel plated iron 20 mm width, (200) pc	set	1	1	1
158	Roll loop 35 mm (200), pc	set	1	1	1

159	Roll loop 50 mm (200) ,pc	set	1	1	1
160	Elastic webbing (beige with white strips, 35 mm, width 25 m	roll	1	1	1
161	Elastic webbing (beige with white strips, 45 mm, width 25m	roll	1	1	1
162	Elastogrip closure (elastic hook and loop closure) , white 30 mm, width 25 m	roll	1	2	2
163	Loop strip self adhesive 25 , mm , roll 25 m	roll	1	1	1
164	Loop strip self adhesive 25 , mm , roll 50 m	roll	1	1	1
165	Hook strip self adhesive 25 mm , roll 25 m	roll	1	1	1
166	Hook strip self adhesive 25 mm , roll 50 m	roll	1	1	1
167	Hook and loop closure strip 25 mm , roll 25m	roll	1	1	1
168	Hook and loop closure strip 25 mm , roll 50 m	roll	1	1	1
169	Thermal Paper for coloring polypropylene 100m, different colors	roll	1	20	20
170	Measuring (scale) cubs volume 400 cm ³	pc	1	10	10
171	Liner trimmer, to trim and slant the proximal end of gel liners	pc	1	1	1
172	Joint squaring jig for transtibial joint bars	pc	1	1	1
173	Joint squaring jig for polycentric joint bars	pc	1	1	1
174	Nora lunasoft SL 4mm, skin color caucasian	pc	1	2	2
175	Nora lunasoft SL 6mm ,skin color caucasian	pc	1	2	2
176	Nora lunasoft SL 8mm, skin color caucasian	pc	1	2	2
177	Nora lunasoft SLW 4mm, skin color caucasian	pc	1	2	2
178	Nora lunasoft SLW 6mm, skin color caucasian	pc	1	2	2
179	Nora lunasoft SLW 8mm ,skin color caucasian	pc	1	2	2
180	Lock control unit	pc	1	5	5
181	BE-Lite Tepfoam 2 mm	pc	1	15	15
182	BE-Lite Tepfoam 3 mm	pc	1	15	15
183	BE-Lite Tepfoam 4 mm	pc	1	15	15

184	BE-Lite Tepfoam 5 mm	pc	1	15	15
185	BE-Lite Tepfoam 6 mm	pc	1	15	15
186	Angled tube clamp adapter 10 tilt	pc	1	2	2
187	BE-Lite Tepfoam 7 mm	pc	1	15	15

Annex II:

FORM OF AFFIDAVIT STATEMENT

With moral and legal responsibilities, I can confirm that:

- 1. _____ (Name of the Company) are not bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- 2. _____ (Name of the Company) are not the subject of proceedings for a declaration of bankruptcy, for winding-up, for administration by the courts, for an arrangement with creditors or for any similar procedure provided for in national legislation or regulations;
- 3. _____ (Name of the Company) have not been convicted of an offence concerning professional conduct by a judgment which has the force of *res judicata*;
- 4. _____ (Name of the Company) have not been convicted of participating in a criminal organization, corruption, fraud or money laundering;
- 5. _____ (Name of the Company) are not guilty of grave professional misconduct proven by any means which the Contracting Authority can justify;
- 6. _____ (Name of the Company/Organization) have fulfilled obligations relating to the payment of taxes and social security contributions in accordance with the legal provisions of the country where they are established;
- 7. _____ (Name of the Company/Organization) they are not guilty of serious misrepresentation in supplying the information required by the Contracting Authority as a condition of participation in an invitation for submission of offer;
- 8. _____ (Name of the Company/Organization) have not been declared to be in serious breach of contract for failure to comply with obligations in connection with another contract with the same Contracting Authority or another contract financed with Community funds;

If it is determined that the above statements are not accurate we agree that the tender may be declared inadmissible by Contracting Authority, as administrative noncompliant.

Name and Surname: _____

Duly authorized to sign this tender:

Signature:

[.....]

Place and date:

Stamp of the Company

Annex III: FORM OF PROPOSAL

PROPOSAL FOR PARTICIPATION IN THE PROCUREMENT OF EQUIPMENT DESIGNATED FOR THE PALESTINE HOSPITAL, BETHLEHEM (HARMALAH)

1 SUBMITTED by

Name of Tenderer	Nationality

2 CONTACT PERSON (for this proposal)

Name	
Company	
Address	
Telephone	
Fax	
e-mail	

We, the undersigned, hereby declare that:

1. We have examined and accept in full the content of the Invitation notice for submission of offers for purchase of material and consumables for the Hospital in Bethlehem – Harmalah. We hereby accept without reserve or restriction and in their entirety its provisions.
2. This Proposal is valid for a period of **90 days** from the proposal submission deadline;
3. We agree to abide by the ethics Clauses in the Invitation notice for submission of offers and, in particular, have no potential conflict of interests or any relation with other candidates or other parties in this procedure at the time of the submission of this application;
4. We will inform the Contracting Authority (ITF) immediately if there is any change in the above circumstances at any stage during the implementation of the contract. We also fully recognize and accept that any inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this and other contracts funded by the Contracting Authority (ITF).

Name and first name: [.....]

Duly authorized to sign this Offer on behalf of:

[.....]

Place and date: [.....]

Stamp of the Legal entity:

This Invitation for submission of offers includes the following annexes:

[Numbered list of annexes with titles]