



Based on the donation provided by The OPEC Fund for International Development – OFID through ITF Enhancing Human Security (ITF), ITF would like to announce the following:

## **INVITATION NOTICE FOR SUBMISSION OF OFFERS FOR PURCHASE OF EQUIPMENT FOR THE HOSPITAL IN BETHLEHEM - HARMALAH**

### **1. Publication reference:**

The procurement of equipment for the Hospital in Bethlehem - Harmalah

### **2. Procedure:**

Participation is open on equal terms for private business entities (companies)

### **3. Contracting Authority (ITF):**

ITF Enhancing Human Security (ITF)

### **4. Description of the Procurement of Equipment:**

Please find detailed description of the equipment in Annex I

### **5. Eligibility and rules of origin**

Participation is open on equal terms for private business entities (companies).

Ethics Clauses - Tenderer shall not be considered eligible if:

1. Tenderer is bankrupt, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
2. They are the subject of proceedings for a declaration of bankruptcy, for administration by the courts, for an arrangement with creditors or for any similar procedure provided for in national legislation or regulations;
3. They have been convicted of an offence concerning professional conduct by a judgment, which has the force of res judicata;
4. They have been convicted by final judgment of participating in a criminal organization, corruption, fraud or money laundering;
5. They are guilty of professional misconduct proven by any means, which the Contracting Authority (ITF) can justify;
6. They have not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country where they are established; or have not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country where they are established;
7. They are guilty of serious misrepresentation in the supplying of the information required by the Contracting Authority (ITF) as a condition of participation in the Invitation notice for submission of offers procedure.
8. They have been declared to be in serious breach of Contract for failure to comply with obligations in connection with another Contract with the same Contracting Authority (ITF) or another Contract financed by community funds.

### **6. General terms**

- The currency of donation is the United States Dollars (USD), therefore prices of the offer should be expressed in USD. The equipment must be delivered to the Palestine Hospital, Bethlehem

(Harmalah) and the transportation costs must be included in the final price presented in the offer. The Contracting Authority (ITF) reserves the right to select the best Tenderer for each/separate type of equipment and final selection will be made based on the funds available for the project.

- The Tender and all correspondence and documents related to the Tender exchanged by the Tenderer and the Contracting Authority (ITF) shall be written in English, which is the language of procedure for this tender. Also, all correspondence for payments including pro-forma invoice invoices, and final payment certificates shall be sent to the Contracting Authority (ITF) in English or local language with English translation.
- This Invitation notice for submission of offers is governed by the laws of the Republic of Slovenia.
- Tenderer shall bear all costs associated with the preparation and submission of his Offer. In no case the Contracting Authority (ITF) will be responsible or liable for such costs, regardless of the process or results of the Invitation notice for submission of offers procedure.
- In case the Tenderer acts as a party in a joint venture or a consortium of tenderers, the contract shall be enclosed (i.e. a Partnership Agreement) stipulating how the public contract awarded within this procurement procedure will be executed, specifying, in particular, the leading partner authorized to assume from the Contracting Authority (ITF) obligations, instructions, and possibly payments on behalf of and for the account of all the partners, and the share and type of services to be performed by each individual partner. The Agreement shall clearly stipulate that in relation to the Contracting Authority (ITF), all the partners are jointly and severally liable for the entire obligation and each part of it.

#### **7. Sealing and marking of Offers**

The original offer shall be typewritten or written in indelible ink and signed by a person or persons authorized to sign on behalf of the Tenderer using the Form of Tender provided in Annex II.

Tenderer shall seal the offer in an envelope or package. Please, clearly mark the envelope as follows:

**“The procurement of equipment for the Palestine Hospital, Bethlehem (Harmalah).”**

**“Not to be opened before the Offers opening session.”**

If the outer envelope is not sealed and marked as required, the Contracting Authority (ITF) will assume no responsibility for the misplacement or premature opening of the Offer.

#### **8. Evaluation of proposals**

The Contracting Authority (ITF) using the lowest price, minimum requirement criterion, will evaluate acceptable offers. All tenderers will be notified in written form selected by Contracting Authority (ITF).

#### **9. Appeal procedure**

Un-successful tenderer can complain to the decision of the Evaluation commission in writing in 7 calendar days after receipt of the notification on unsuccessful tender and until the deadline written in the notification. The Appeal has to be addressed to the chairperson of the Evaluation commission and has to be sent with registered mail or be delivered personally. The confirmation of payment in amount of 400 EUR or equivalent in local currency has to be enclosed to the Appeal. The payment has to be made on the ITF account - IBAN: SI56 30000-0006276227, BIC: SABRSI2X, Sberbank Bank d.d., Dunajska cesta 128/A, 1000 Ljubljana, Slovenia. In the case of justified Appeal, the amount will be returned to the tenderer. The chairperson, if the Appeal was sent in the prescribed deadline and if the confirmation of the payment is enclosed, sends the answer on the Appeal latest in 7 calendar days after the receipt of the Appeal.

#### **10. POC's**

Please direct procedural questions regarding this Invitation to:

Ms. Urša Marinšek Šrot

Mail: [Ursa.Marinsek-Srot@itf.si](mailto:Ursa.Marinsek-Srot@itf.si)

Phone number: +38614796597 or +38614796580

and for technical questions related to the equipment to:

Ms. Nataša Uršič

Mail: [Natasa.Ursic@itf.si](mailto:Natasa.Ursic@itf.si)

Phone number.: +38614796571 or +38614796580

#### **11. Tender validity**

The Tenders offer prices shall be valid for period of minimum 90 (ninety) days after the deadline for submission of Tender.

#### **12. Contract Agreement**

The successful tenderer will be required to enter into a Contract Agreement in a Form accepted for the Contracting Authority (ITF).

#### **13. Deadline for submission of offers**

ITF Enhancing Human Security, Zabriv 12, 1292, Slovenia, EU must receive the sealed Offers, no later than **Thursday, December 21, 2017**. Any offer received after this deadline will not be considered for further evaluation.

#### **14. Deadline for delivery/transportation**

Purchased material must be delivered no latest by **May 31, 2018**.



**Annex I: Detailed description of equipment**

**PLEASE NOTE: FOR DETAILED SPECIFICATIONS, INTERESTED COMPANIES SHOULD CONTACT CONTRACTING AUTHORITY (ITF) ON EMAIL: [Ursa.Marinsek-Srot@itf.si](mailto:Ursa.Marinsek-Srot@itf.si) OR [Natasa.Ursic@itf.si](mailto:Natasa.Ursic@itf.si).**

Item No.	Item Description	Unit	Qty
1	Casting Table	pc	2
2	Angled Frames with Grates	pc	5
3	Alignment Apparatus	pc	1
4	SIT Cast Casting Apparatus	pc	1
5	Rubber Cuff	pc	2
6	Lamination work bench W=1500 Phenol	pc	1
7	Electronic table scale	pc	1
8	Cart for Plaster Bandages	pc	1
9	L.A.S.A.R.* Posture (Laser Assisted Static Alignment Reference)	pc	1
10	X-Ray Light Cabinet	pc	1
11	Swivel Stool	pc	3
12	Perfo Hole Plate	pc	2
13	Bench Vise	pc	3
14	Vise Lift Assist with Floor Stand	pc	3
15	Alignment Apparatus	pc	1
16	Heating Cabinet with Viewing Windows	pc	1
17	Infrared Plate Heating Cabinet	pc	1
18	Vacuum Machine	pc	1
19	Casting Pump (vacuum pump )	pc	1
20	Mobile Air Compressor	pc	1
21	Socket Router with dust collection unit	pc	1
22	Floor model drill press	pc	1
23	Electronic Two-speed Hand	pc	1
24	Cordless Hand Drill "Elektronik"	pc	1
25	Angle Grinder	pc	1
26	Electric Jig Saw	pc	1
27	Electric Hand Cutter	pc	1
28	Electric Cast Cutter	pc	1
29	PFP Anvil	pc	1
30	Double Grinder	pc	1
31	Hand-lever Metal Shears	pc	1
32	Zigzag Sewing Machine	pc	1
33	Tread Marker	pc	1
34	Compressed-air Chipping Hammer	pc	1
35	T-handled Locksmiths' Hammer, 100g	pc	1
36	T-handled Locksmiths' Hammer, 300g	pc	1
37	Soft Face Hammer	pc	1
38	Rubber Mallet	pc	1

39	Surform Rasp Holder	pc	2
40	Surform Blade, Flat-round	pc	8
41	Surform Rasp, Round	pc	5
42	Surform Blade, Round	pc	5
43	Wire Brush	pc	5
44	Plaster Mixing Bowl	pc	5
45	Plaster Stirrer	pc	2
46	Plaster Spatula	pc	8
47	Hot-air Gun »Triac«	pc	1
48	Hand Sealing Iron, 220 volt	pc	1
49	Storage Container	pc	3
50	VulkollanR elastic band	pc	2
51	Steel Square 90°	pc	2
52	Calliper different size and shape	pc	3
53	Hip Compass, S.S	pc	2
54	Hip Levelling Guide	pc	1
55	Rivet Rail	pc	2
56	Cutting pliers	pc	1
57	Universal Pliers, Special tool steel, side piece with PVC coating	pc	1
58	Revolving Punch Pliers	pc	2
59	Plaster Cast Scissors, S.S	pc	2
60	Leather Cutter	pc	2
61	Upper Leather Scissors	pc	1
62	Paper Scissors, Nickel-plated	pc	1
63	Tailor's Scissors	pc	1
64	Fine Cut Saw, Straight	pc	1
65	Splint Driver Set	pc	1
66	Special Twist Drill Set , Ø1.5-9 mm	set	1
67	Special Twist Drill Set , Ø1-10 mm	set	1
68	Special Twist Drill Set , Ø1-13 mm	set	1
69	Forstner Drill Set (Knothole Cutter Set)	pc	1
70	Tap and Thread-cutter Set	pc	1
71	Heat Protective Glove	pc	4
72	Heat Protective Glove	pc	4
73	Face Protector	pc	4
74	Disposable Particle Filter Masks	pc	5
75	Hearing Protector	pc	4
76	Respiratory Protection Half-Mask	pc	3
78	Screw driver Set	set	2
79	Allen Wrench Set	set	2
80	Chasing Hammer	pc	1
81	Chisel/punch set (Tool Kit )	set	1
82	Rivet Header, 3mm	pc	2
83	Rivet Header, 4mm	pc	2
84	Soft Lead Block for Metal Chasing	pc	2
86	Bending Irons, 6*4	pc	2
87	Bending Irons, 8*6	pc	2
88	Pincers	pc	2

89	Cantilever Action End Cutting Pliers	pc	2
90	Universal Pliers	pc	2
91	Grip Rod	pc	2
92	Tube Cutter	pc	3
93	Tube Deburring Knife	pc	3
94	Metal Saw Frame	pc	2
95	Metal Saw Blade	pc	10
96	Flat File 3/250	pc	2
97	Half Round Rasp 3/250	pc	3
98	Full Round Rasp 3/250	pc	3
99	Ripping Chisel, 6mm	pc	3
100	Ripping Chisel, 10mm	pc	3
101	Ripping Chisel, 16mm	pc	3
102	File Handle	pc	3
103	Cutter Tape Measure	pc	3
104	Shoemaker's Hammer	pc	2
105	Flat Nose Pliers	pc	3
106	Examination Chair	pc	1
107	Finishing and Trimming Machine	pc	1
108	Height Scriber	pc	1
109	Parallel Bars	pc	1
110	Tread mil I	pc	1
111	Suction Pipe Support	pc	1
112	Mirro wall	pc	1
113	Portable mirror	pc	1
114	Wheel chair, adult	pc	3
115	Wheel chair, child	pc	3
116	Elbow crutches 2, aluminum	pc	15
117	Stick crutches (shoulder crutches), adult	pc	5
118	Stick crutches (shoulder crutches), child	pc	5
119	Walker, adult	pc	5
120	Walker, child	pc	5
121	Shelving Unit	pc	2
122	Heider Foot Measure	pc	2
123	Trash Container, (plastic, round, with chassis with 3 wheels)	pc	4
124	Plastic Basin	pc	2
125	Outer ring	pc	1
126	Boot Widener	pc	1
127	Work Stand	pc	1
128	Screw Press	pc	1
129	Revolving Eyelet Machine	pc	1
130	Vacuum sealing disc, 360mm	pc	1
131	Vacuum pipe, 360mm	pc	2
132	Reshaping tool consist of (Vacuum unit, Bracket, two-way vacuum pipe, Y tube Connection piece ,ect,,)	pc	1
133	Frame plate-aluminum	pc	1
134	Vacuum sealing disc, 260mm	pc	1

135	Vacuum pipe, 260mm	pc	2
136	Vacuum pipe, 180 mm	pc	1



**Annex II: FORM OF PROPOSAL**

**PROPOSAL FOR PARTICIPATION IN THE PROCUREMENT OF EQUIPMENT DESIGNATED FOR THE PALESTINE HOSPITAL, BETHLEHEM (HARMALAH)**

Date and Place: \_\_\_\_\_

**1 SUBMITTED by**

Name of Tenderer	Nationality

**2 CONTACT PERSON (for this proposal)**

<b>Name</b>	
<b>Company</b>	
<b>Address</b>	
<b>Telephone</b>	
<b>Fax</b>	
<b>e-mail</b>	

We, the undersigned, hereby declare that:

1. This Proposal is valid for a period of **90 days** from the proposal submission deadline;
2. We agree to abide by the ethics Clauses in the Invitation notice for submission of offers and, in particular, have no potential conflict of interests or any relation with other candidates or other parties in this procedure at the time of the submission of this application;
3. We will inform the Contracting Authority (ITF) immediately if there is any change in the above circumstances at any stage during the implementation of the contract. We also fully recognize and accept that any inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this and other contracts funded by the Contracting Authority (ITF).

Name and first name: [.....]

Duly authorized to sign this Offer on behalf of:

[.....]

Place and date: [.....]

Stamp of the Legal entity:

This Invitation for submission of offers includes the following annexes:

*[Numbered list of annexes with titles]*